

BOONE COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE MARCH 6, 2023 MEETING

The Boone County Board of Commissioners met in regular session at 9:00 AM on Monday, March 6, 2023 in the Connie Lamar Meeting Room located on the main floor of the Boone County Annex Building at 116 W. Washington Street, Room 105, Lebanon, IN 46052 with the following personnel in attendance:

Donnie Lawson	Commissioner, President
Jeff Wolfe	Commissioner, Vice President
Tim Beyer	Commissioner
Bob Clutter	County Attorney
Kaylee Jessie	Executive Administrator

DETERMINATION OF QUORUM AND PLEDGE TO THE FLAG

Commissioner Lawson opened the meeting at 9:08 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison.

IN THE MATTER OF MINUTES

The minutes for the February 21, 2023 Commissioners Meeting were tabled.

IN THE MATTER OF LEGAL ISSUES

Attorney Bob Clutter presented the following items:

- 1) Veridus Group Recommendation Letters;
 - Recommendation Letter 012 - Jail Staff trailer logistics, specifically restroom water/waste service and wayfinding signage.
 - Anytime Outhouse proposal in the amount of \$18,600
 - FASTSIGNS proposal in the amount of \$4,834.80
 - Recommendation Letter 013 – For one (1) 40’ standard wind and watertight storage container for short- and long-term storage following construction.
 - Boxhub proposal in the amount of \$3,255
 - Recommendation Letter 014 – Furniture package for the Justice Center project.
 - AIS Furniture Package via Paragon Resources, Inc. quote in the amount of \$267,430

Commissioner Wolfe moved to approve ratify the Veridus Group recommendation letters presented. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

- 2) QPA 44253 / INDOT 5339 Motor Vehicle(s) Purchase Agreement for Boone County Senior Services.

- Two low floor minivans for a total amount of \$134,334.00

Commissioner Wolfe moved to approve the QPA 44253 / INDOT 5339 Motor Vehicle(s) Purchase Agreement for Boone County Senior Services. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

**IN THE MATTER OF ORDINANCE 2023-03 AMENDING ORDINANCE 2015-04
ESTABLISHING FEES FOR THE GUN CLASSES AT THE BOONE COUNTY FIRING RANGE**

County Attorney Bob Clutter presented Ordinance 2023-03 amending Ordinance 2015-04 establishing fees for the Gun Classes at the Boone County Firing Range and read it aloud in pertinent parts pursuant to state law. The Boone County Sheriff shall pay the Rangemaster One Thousand Two Hundred Fifty Dollars (\$1,250.00) per Gun Class and the Safety Officers Seven Hundred Fifty Dollars (\$750.00) per Gun Class. This payment shall be made from the payroll line of the Firearms Training Fund account for the Sheriff's Office.

Commissioner Beyer moved to approve Ordinance 2023-03. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF MIDWEST FLOOR RESTORE PROPOSAL

Max Mendenhall, Capital Investments Director, presented the Midwest Floor Restore proposal for services at various locations within County buildings. The total proposal amount is \$29,908.20 for services.

Commissioner Wolfe moved to approve the Midwest Floor Restore proposal. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

IN THE MATTER OF LPA/CONSULTANT AGREEMENT FOR BRIDGE 192 CE

Nick Parr, Highways Director, presented the LPA/Consultant agreement with United Consultants in the amount of \$243,300 for construction inspection of Project 2019-04, Bridge 192 Replacement. An INDOT/LPA agreement for 80% reimbursement of this contract will be generated.

Commissioner Beyer moved to approve the LPA/Consultant agreement with United Consultants. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF SKILLPATH TRAINING

Megan Smith, Human Resources Director, presented the SkillPath Training proposal in the amount of \$5,000 for continued leadership training. This will be an in-person class for one day in April.

The training will cover:

- Positive Intervention Techniques for Turning Performance Problems Around
- Getting to the Root Causes of Performance Problems
- Keeping Discipline and Termination Sessions Legal
- Constructing an Employee Development Plan
- Communicating a Model of Constructive Feedback
- When the Problem Persists: Discipline Session or Termination

Commissioner Wolfe moved to approve the SkillPath Training proposal. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

IN THE MATTER OF GUTS ADDENDUM FOR TAX SALE SERVICES

County Attorney Bob Clutter presented the Government Utilities Technology Services, Inc Addendum to extend Tax Sale Services for another year.

Commissioner Beyer moved to approve the Government Utilities Technology Services, Inc Addendum for Tax Sale Services. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF OLD BUSINESS

There was none at this time.

IN THE MATTER OF STAFF REPORTS

- APC – John Merson / Stephen Elkins
- Capital Investments / Facilities – Max Mendenhall
- Health Department – Lisa Younts / Abby Messenger
- Highway Department – Nick Parr
- Human Resources – Megan Smith
- IT Support – GUTS
- Other Elected Officials

John Merson, President of the Area Plan Commission Board:

- 1) Introduced the new Area Plan Commission Director, Stephen Elkins. Mr. Elkins graduated high school from the Indiana Academy for Science, Mathematics, and Humanities on the Ball State campus, received his bachelor's degree from Indiana University, and his master's degree in community planning from the University of New Mexico. Mr. Elkins has primarily been a land use planner for nearly ten (10) years – working for rural, suburban, and urban counties and cities. The commissioners welcomed Mr. Elkins and are looking forward to working with him.

Nick Parr, Director of Highway Department presented the following items:

- 1) Construction in right-of-way permit (#202310008) for Boone REMC for various location. This permit is for placement and removal of poles and overhead lines. The Boone County Highway Department recommends approval of the permit with a \$15,000 Bond.

Commissioner Wolfe moved to approve the construction in right-of-way permit (#202310008) for Boone REMC. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

- 2) Construction in right-of-way permit (#202310009) for Heuer Homes at 7402 N 640 E for an open road cut on the gravel road to install perimeter tile. The Boone County Highway Department recommends approval of the permit.

Commissioner Beyer moved to approve the construction in right-of-way permit (#202310009) for Heuer Homes. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

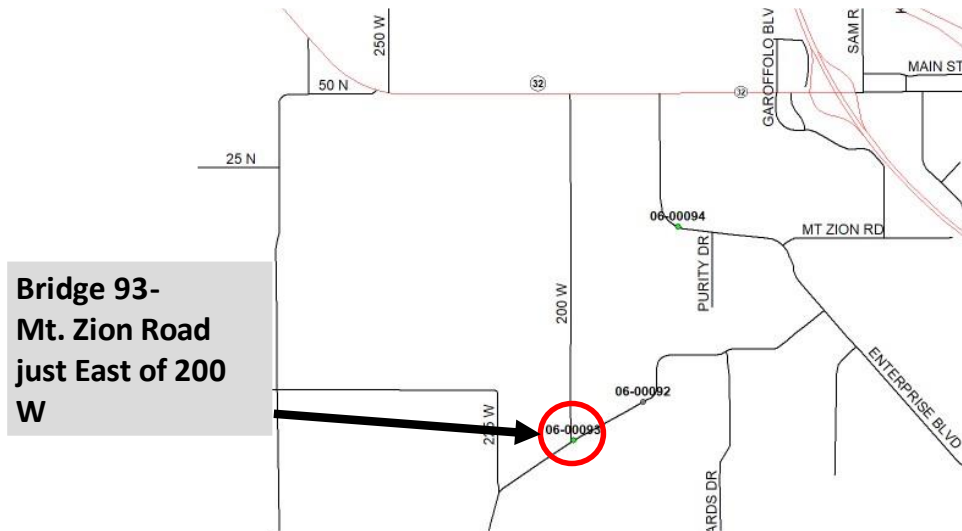
- 3) Road closure permit (#202330003) for Heuer Homes at 7402 N 640 E. The dates are to be determined. The Boone County Highway Department recommends approval of the permit.

Commissioner Wolfe moved to approve the road closure permit (#202330003) for Heuer Homes. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

4) Indiana Sign and Barricade quote for placing road construction signs for the 2023 Road Program Construction. The total amount of the quote is \$36,128.

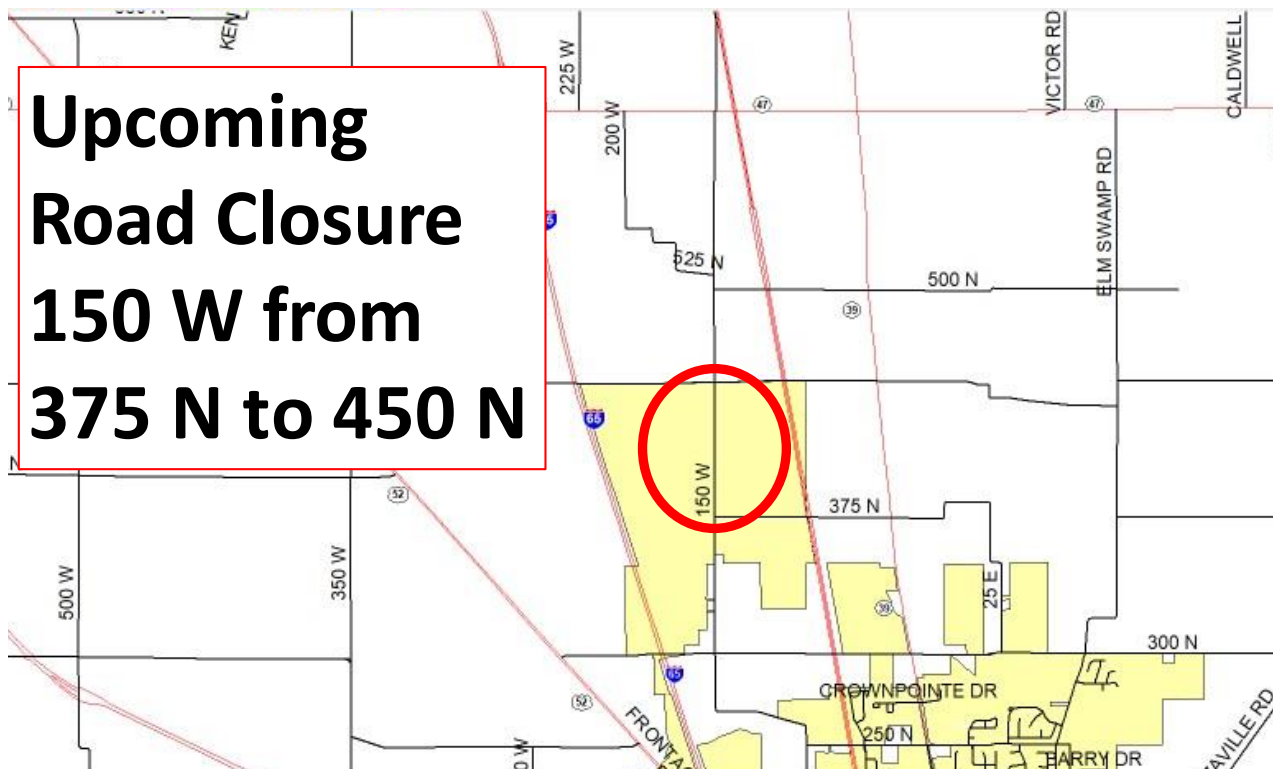
Commissioner Beyer moved to approve the Indiana Sign and Barricade quote. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

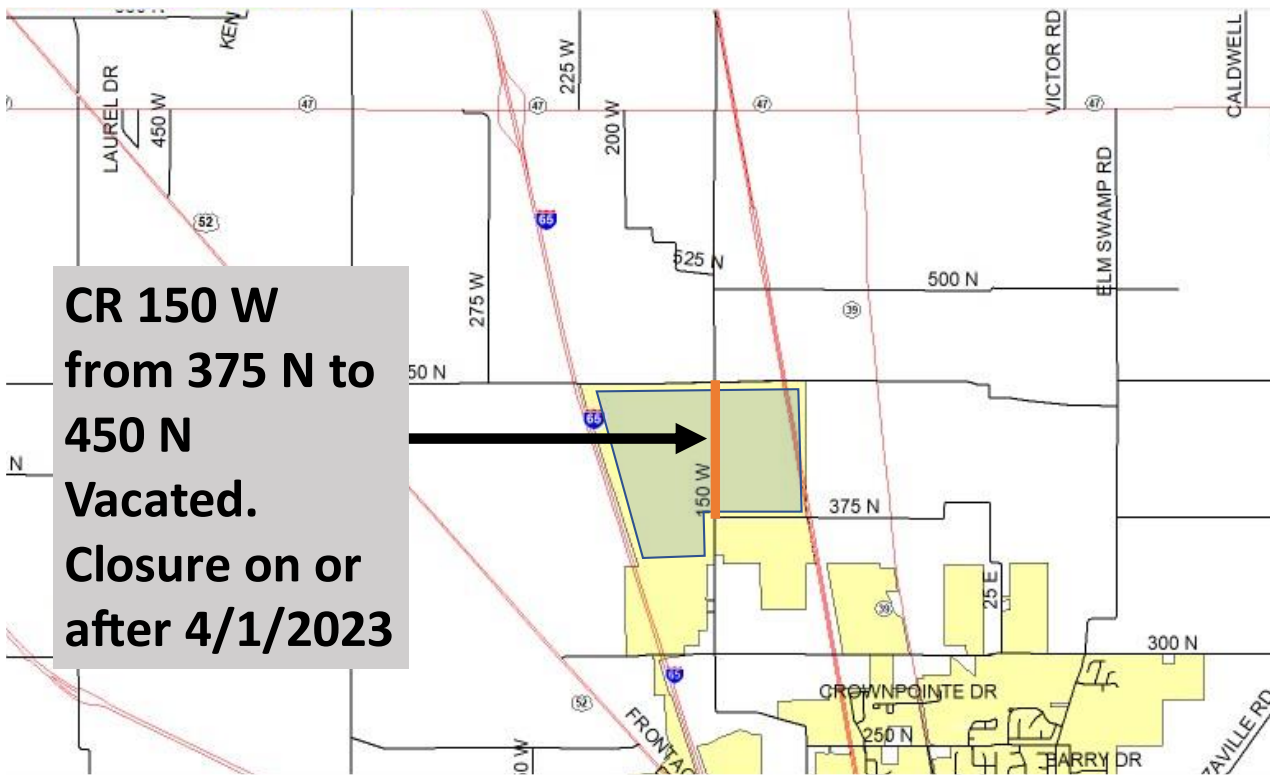
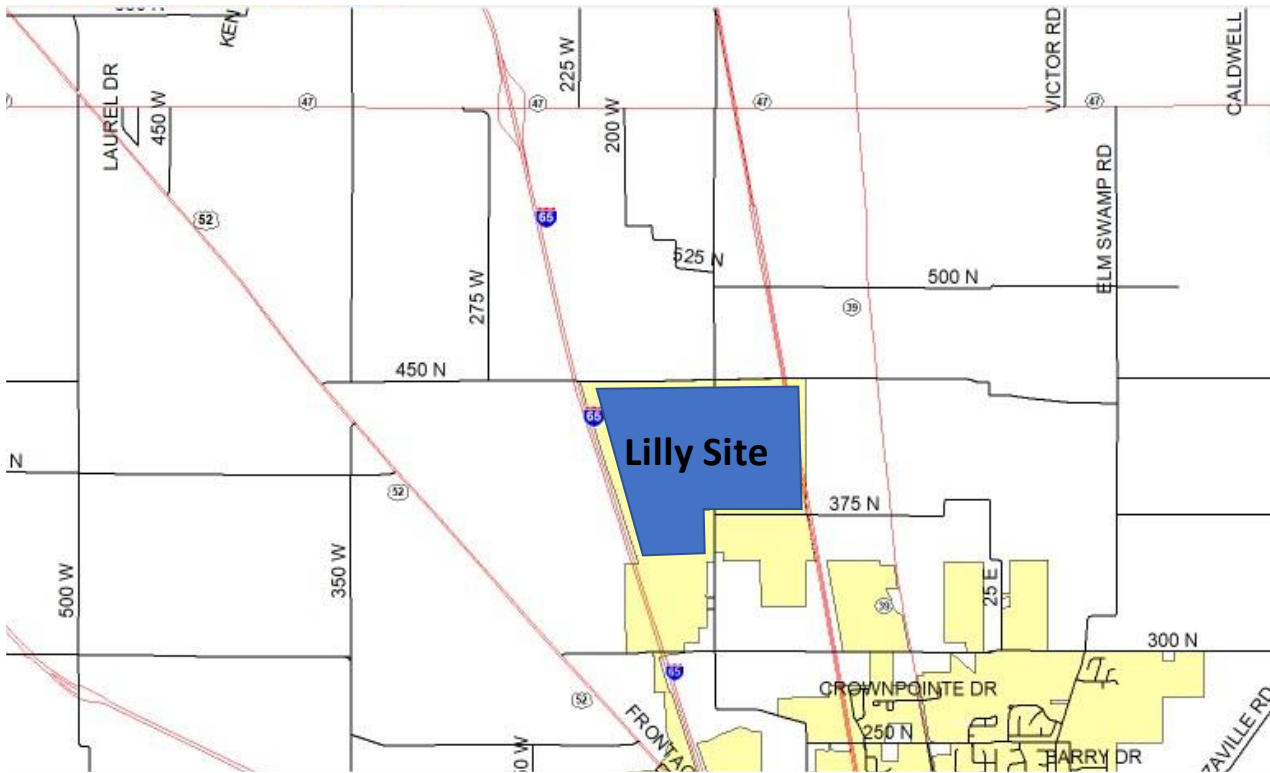
5) C-Tech quote for guardrail repair on Bridge 93 – CR 200 W at Mt. Zion Road. The quote amount is \$7,325. Nick Parr shared images relating to this project.

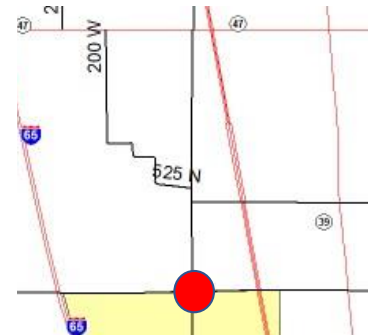




- 6) Discussion on the upcoming Road Closure for Lilly Project at CR 150 W from CR 375 N to CR 450 N. Nick Parr presented the slides below and addressed some of the Highway Department's concerns.

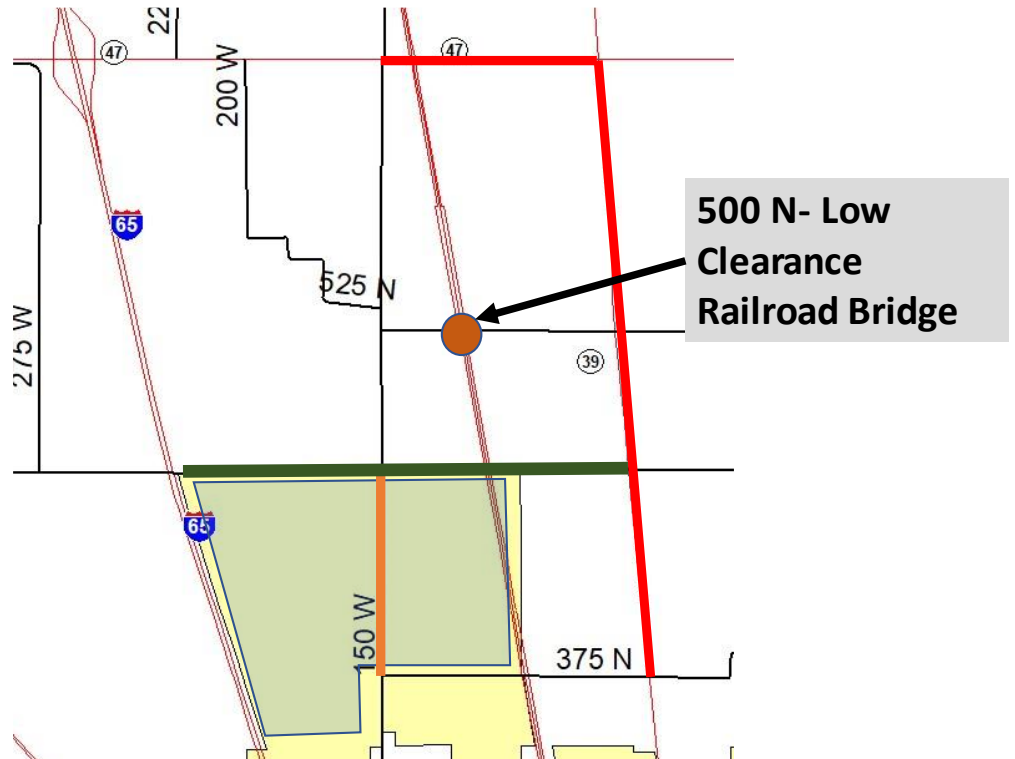






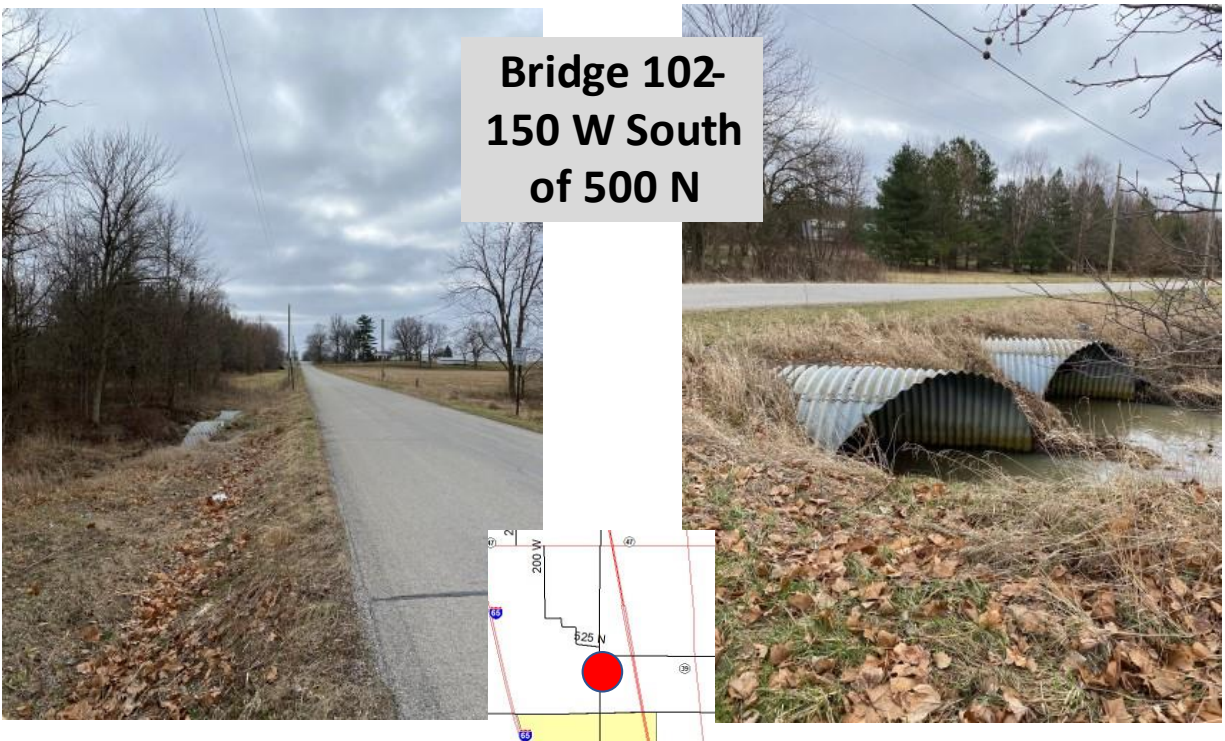
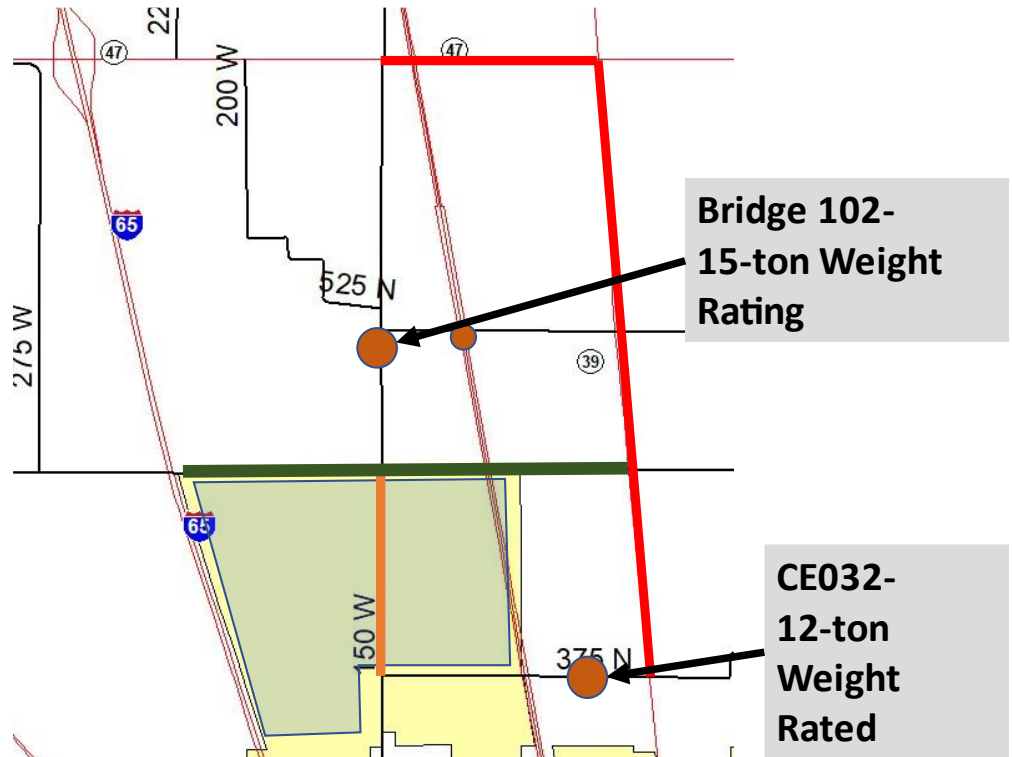
**450 N- Steep
Grade crossing
at Railroad**



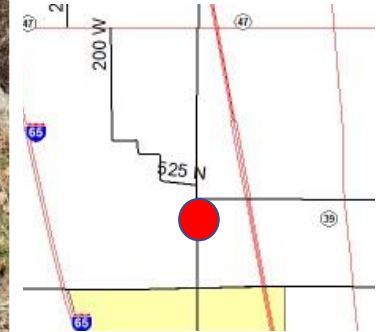


500 N East of 150 W

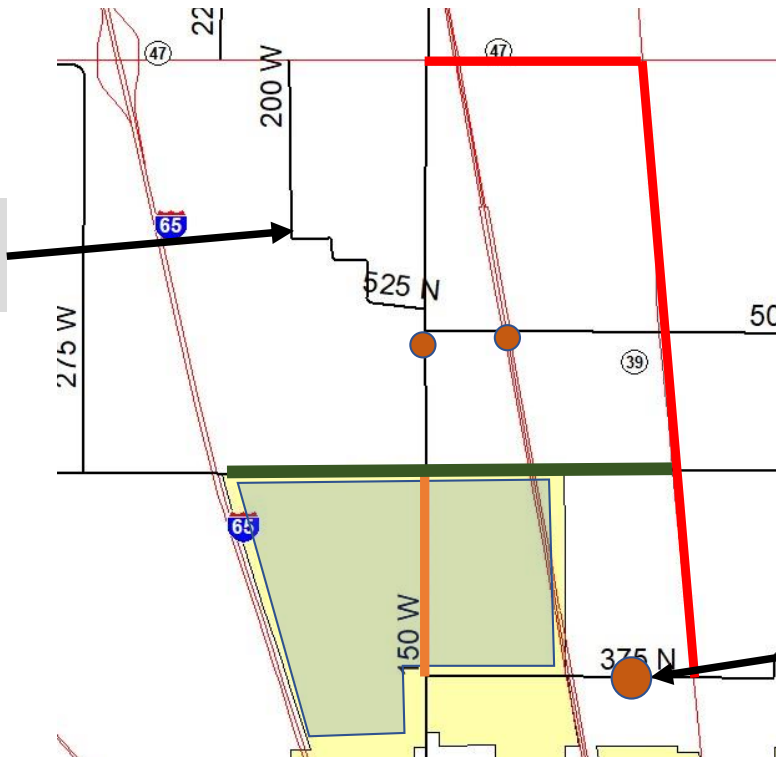




**Bridge 102-
150 W South
of 500 N**

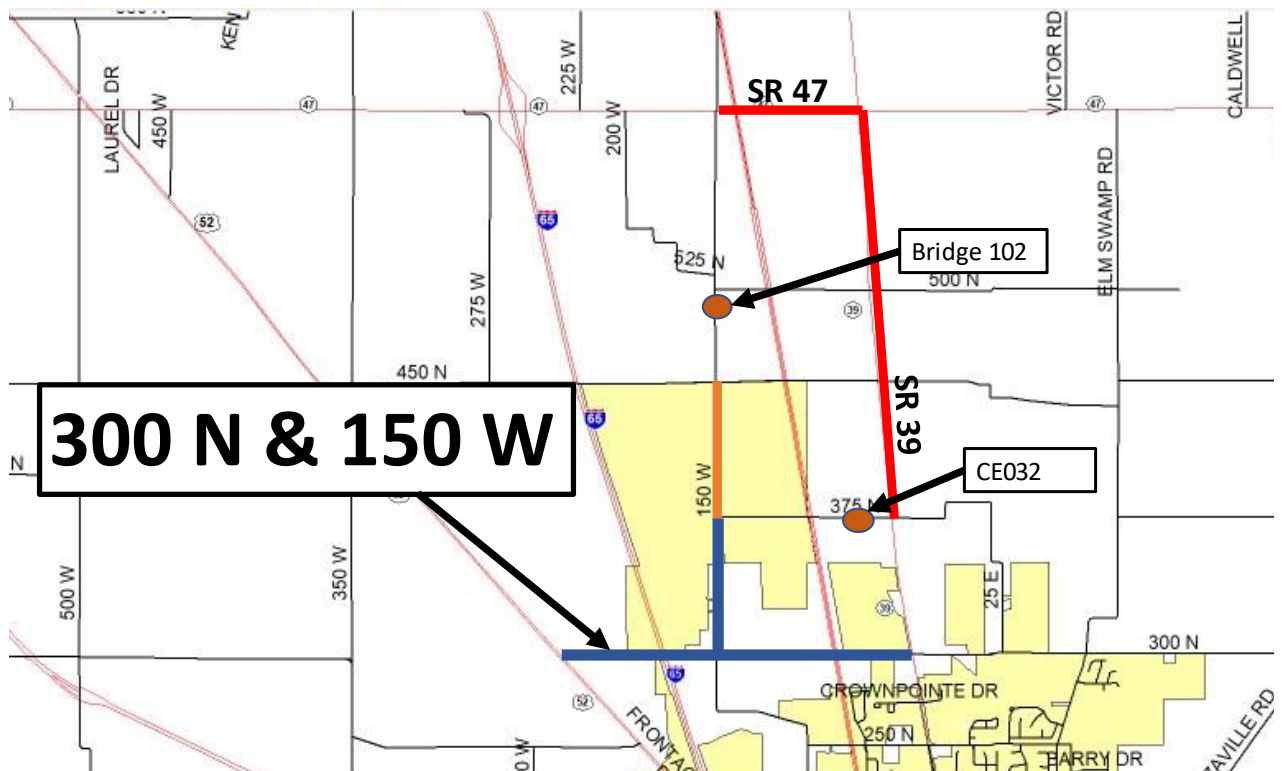


**4- 90 degree
turns**



**CE032-
12-ton
Weight
Rated**

**525 N West of
150 W**







What is Next?

- **Signs**
 - **SR 47 East & West of 150 W**
 - **No Truck Signs on 150 W south of SR 47**
 - **Road Closed 1.5 miles Ahead south of SR 47**
- **Lilly Construction site work to begin this spring**
- **Water line installation along 150 W from 300 N to 375 N proposed to begin in May, connection at 300 N & 150 W**
- **Lilly construction traffic volume projected to increase substantially in 2024**
- **Road Improvements (150 W & 375 N) and Structure Replacements (Bridge 102 & CE032) Proposed**

County Recorder Debbie Ottinger thanked Nick Parr for the information shared regarding this project. She asked the commissioners if there is any protection for Boone County and the people that live on those roads? Is Lilly going to help supplement the County's budget for the maintenance of the roads and to keep the roads safe that are going to be impacted by this project? There will be substantial damage caused by trucks carrying large loads and the increased traffic. Nick Parr agreed that we must get some sort of protections in place and road use agreements.

IN THE MATTER OF DOCUMENT SIGNING

- 1) An affidavit for payment to the Bank of New York Mellon out of the 2014 COIT Bond for trustee fees in the amount of \$2,100.

Commissioner Wolfe moved to approve the affidavit for payment to Bank of New York Mellon. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

- 2) Claims Dockets – regular, prepaids, payroll, and insurance.

Commissioner Wolfe moved to approve Budgetary Claims presented from the Auditor's Office. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

IN THE MATTER OF MAIL

See (**Appendix #3**) for a list of mail opened by the Commissioners on this date.

IN THE MATTER OF ADJOURNMENT

With no further business, Commissioner Wolfe moved to adjourn the Boone County Commissioners' Meeting at 9:54 AM on Monday, March 6, 2023. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.